


**CITY OF SAN ANTONIO**  
**TRANSPORTATION & CAPITAL IMPROVEMENTS**

**Interdepartmental Correspondence**

**TO:** Les Saberniak, Operations Manager

**FROM:** Nefi Garza, Assistant Director 

**COPIES TO:** Eric Meyer, Operations Superintendent, Martin Hernandez, Project Manager

**SUBJECT:** Channel Maintenance: Private Property Maintenance Responsibilities

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In order to avoid private property damage when performing channel maintenance, TCI crews are required to maintain a 5-foot buffer between the mower deck and any private property, primarily fencing. This buffer limits the possibility of damaging private fences as well as causing inadvertent damage to other property resulting from stray mowing debris. Within this 5-foot buffer, the property owner is responsible for all vegetation maintenance (to include trees and shrubs). The property owner may choose to keep vegetation within this 5-foot buffer; however continual maintenance is the responsibility of the property owner. Overgrown or fallen vegetation that has caused damage to private fences and other structures is the responsibility of the private property owner as maintenance by operations crews may lead to further damages.

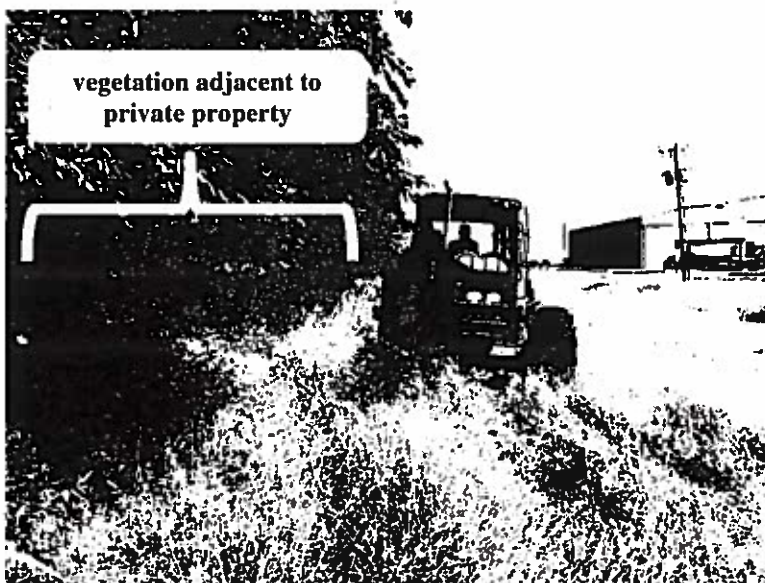


Figure 1. Maintenance of vegetation with 5-foot buffer is to be done by the adjacent property owner.

These guidelines will go into effect immediately and all exceptions must be approved by the TCI Assistant Director over Storm Water Operations.